



Mitigation, Drying & Restoration: Cover Page

Complete, then email to info@estimateclaims.com | Questions? Call 469-850-0009

This is the cover page for job info and special instructions. Send it once per job. If you already gave your company information with your order, you do not need to type it again.

COMPANY

Company name: Your name:
Street:
City: State: Zip:
Phone: Email:

JOB / PROPERTY

Insured / job name:
Street:
City: State: Zip:
Date of loss: Type of loss:
Insurance company: Claim #:

LOSS DETAILS

Cause of loss, in a few words (hail, wind, tornado, etc.):

Emergency service call? ☐ Yes ☐ No

After hours or weekend? (This affects the price of the work a lot.) ☐ Yes ☐ No

Are you ordering a mitigation-only estimate? ☐ Yes ☐ No

Or are you ordering both mitigation and restoration estimates? ☐ Yes ☐ No

Additional instructions



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SELECT THE WATER CATEGORY (XACTIMATE DEFINITIONS)

☐ **Category 1 Water**

Water originates from a source that does not pose substantial harm to humans. Examples are broken water supply lines and toilet tanks, tub and sink overflows, and rain or snow. Category 1 water that contacts structural surfaces and contents, and as time elapses, may deteriorate in cleanliness.

☐ **Category 2 Water**

Discharge from dishwashers, washing machines, toilet bowls without solid waste, and any water that contains chemicals, fungus or algae. If left untreated for 48 hours, Category 2 may become Category 3.

☐ **Category 3 Water**

Sewage and toilet backflows; river, stream and seawater flooding; and sources with toxic pesticides or heavy metals. Category 3 water may include some sludge.

Quantities can only be used if provided in the estimate form included with your estimate order.

ITEMS	QUANTITY	UNIT
Equipment setup		Hours
Equipment take down		Hours
Monitor equipment		Days
Monitoring		Hours/Day
How many hazmat suits were worn?		EA
How many mask filters were used?		EA
Plastic barrier		SQ FT



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Next, proceed with the Drying Per Room form and use that form repeatedly, one page for each room to be included. Drawings of rooms should include closets. Hallways and entries should be included in other drawings or drawn on their own. If you cannot provide drawings, include at least the room dimensions, or the square footage of every activity. Use the form as much as possible and write anywhere you can for additional information. The form includes the most frequently used items, but anything can be added.

DISPOSAL NEEDS

Dumpster ☐ 12 yards ☐ 20 yards ☐ 30 yards ☐ 40 yards ☐ Pickup load ☐ Dump truck load

PROPERTY CONDITIONS

Is there a basement or crawlspace? (Include a separate page.) ☐ Yes ☐ No

Was mold observed? ☐ Yes ☐ No

Notes

If you have an adjuster estimate, please send it along with your submittals. Questions? Email info@estimateclaims.com or call 469-850-0009.